

5 DEC 1954

MEMORANDUM FOR: Ad Hoc Committee on Manpower

SUBJECT : Effect of a Manpower Reduction and Adequacy of Current
Manpower Authorization in Light of Requirements

1. This is in response to request to Heads of Executive Departments from Chairman of the House Committee on Post Office and Civil Service relating to the conservation of manpower and a 10% reduction in number of civilian employees of Departments.

2. The following is the pertinent data relative to the Office of Communications ceiling, and on duty strength of staff employees.

Regular Activities -	Ceiling	On Duty 30 Oct 1954
(a) Headquarters & U.S. Field (including the executive and technical staffs)		
(b) Headquarters Signal Center		
(c) Overseas Activities		
Special Activities - including ELINT, COMINT, and [REDACTED]		
[REDACTED]		
Total for Office of Communications		

25X9A2

25X9A2

25X1A2d2

25X1A6a

3. The Office of Communications is a supporting activity and is not in position to make a final evaluation of the end products developed from the services it renders. Therefore the determination of which functions should be curtailed or eliminated would have to be arrived at by the operational components of the Agency. The functions performed by the Office of Communications that are separate entities are shown on attachment "A." Also shown are the possible savings from elimination of the functions, and estimates of the largest savings considered possible and still permit gainful, though reduced operation of the functions.

4. The Office of Communications is not knowingly and directly duplicating functions of any other Agency components. It is performing the same functions, ELINT and COMINT, as other Government organizations.

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However, it is performing these duties only in areas not open to the other organizations. Therefore, the work performed in these fields by the Office of Communications is complementary to the over-all Government mission and does not duplicate the efforts of other Government agencies.

5. There are functions which are not now being performed by this Office due to manpower shortages. Additional personnel are required to:

25X9A2 a. Establish a fabrication unit to meet the need for custom made clandestine apparatus. [REDACTED] persons.

25X9A2 b. Provide personnel to maintain new speech privacy equipment, microwave network and automatic equipment to be used in the R.I. locator system. [REDACTED] persons.

25X9A2 c. Operationally test and evaluate under field conditions communications equipment. [REDACTED] persons.

d. Provide for staff to more adequately perform communications security functions including monitoring, liaison with NSA on cryptological matters, keeping current inventories of cryptological stocks and performing protective analysis work in support of operations. [REDACTED] persons. 25X9A2

25X9A2 e. Augment the Signal Center Staff to meet the increase in 1955 cable traffic. [REDACTED] persons.

f. Increase the training pool to provide additional trained personnel for "special" crash projects. [REDACTED] persons. 25X9A2

g. Provide overseas staffs with sufficient personnel to substantially reduce the overtime now necessary to offset workloads. [REDACTED] persons. 25X9A2

25X9A2 6. Reduction of programs as shown on the attachment would result in a saving of [REDACTED] positions, offset by the needed increase of [REDACTED] leaving a net reduction of [REDACTED] positions that could be gained by such a program reduction.

25X9A2

25X1A9a

Attachment (1)

25X1A9a

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